



**The Park Federation Academy Trust
Montem Academy**

**Admissions Policy
2024-2025**

Version History

Version	Date	Status & purpose	Changes Overview
1	September 2023	Approved	

Approval History

Signed by Chair of Academy Council	
Date of Approval	September 2024
Date of Next Review	September 2025

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Montem Academy's Admissions 2024-2025

Montem Academy will comply with the Schools Admissions and Appeals Codes. Montem Academy will be an inclusive school with no religious faith affiliations.

Admissions Policy

Montem Academy Council will determine the admissions criteria of Montem Academy. The Local

Authority will administer the offer of places on its behalf.

Pupil admission numbers during the next three years.

Montem Academy Admission Numbers			
Year Group	2024-2025	2025-2026	2026-2027
R	120	120	120
1	120	120	120
2	120	120	120
3	120	120	120
4	120	120	120
5	120	120	120
6	120	120	120

Montem Academy Admissions Oversubscription Criteria 2020/21

If there are fewer applicants than places, all applicants will be accepted.

Where the Academy is oversubscribed, after the admission of pupils with statements of special educational needs which names the Academy, priority for admission will be given as follows:

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption residence, or a special guardianship order. As defined in the Schools Admissions Code paragraph 1.7, a 'looked after child' is a child who is (a) in the care of a local authority,

(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school, or (c) children who were in state care outside of England but ceased to be in state care as a result of being adopted.

2. Children who suffer from a long-term medical or psychological condition, which makes it necessary for them to attend Montem Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.

3. Children who have a member of the immediate family who suffer from a long-term medical or psychological condition which makes it necessary for them to attend Montem Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.

4. Children who have a sibling living in the same household who currently attend the full time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.

5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Montem Academy using a computerised mapping system. The distance will be measured from the main gate of the school to the front door of the child's home address including high rise flats.

Tie break: If two addresses are the same distance from the academy, the offering of a place will be decided by lottery.

Waiting List

Where the Academy fills all places, a waiting list will be maintained by the Local Authority in the order of the over subscription criteria. Where a place becomes available we will advise the Local Authority, so that they can inform the parent that an offer can be made on behalf of Montem Academy.

Late applications will be considered once all of the "on-time" applications have been allocated. After this, if a school place cannot be offered, they will be placed on the waiting list in order of the oversubscription criteria. Late applications cannot be placed at the bottom of the waiting list as it is considered that the child is being penalised twice and will therefore be placed on the waiting list in the same order as a timely application if a school place cannot be offered (2.14 of the Schools Admissions Code).

In Year Application

Application for In Year Admission is to be made online with the Local Authority.

Appeal

Parents who are refused a school place have the right to appeal to an Independent Appeal Panel.